

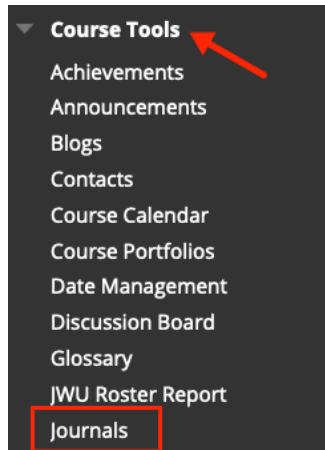
# ADD A RUBRIC TO A JOURNAL

Follow these steps to associate/add a rubric you have [already created in ulearn](#) to a journal. You will need to repeat these steps for every journal you need to add a rubric to.

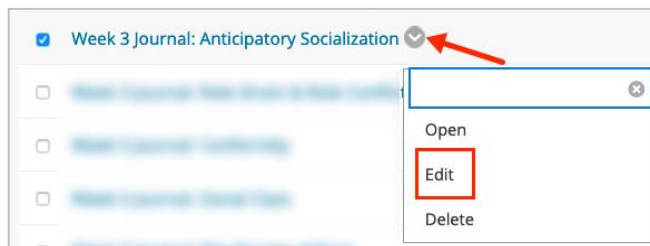
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## Instructions

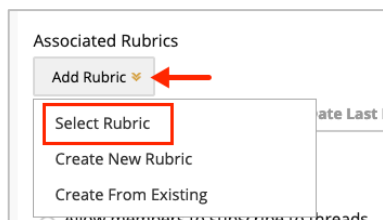
1. From the Course Tools menu select **Journals**.



2. Navigate to the **down arrow** for the journal you wish to add a rubric and select **Edit**.



3. From the Add Rubric menu, click **Select Rubric**.



4. Put a **check in the box** for the journal rubric you wish to select. When done click **Submit**.

# ADD A RUBRIC TO A JOURNAL

Journal Rubric

This rubric outlines the expectations for all your journal assignments. Journal entries should be between 200 - 300 words (please avoid the use of bullets, type in full paragraphs). Journals are between you and the instructor. Your classmates will not be able to view your entries.




7/30/21 4:50 PM

Selected Rubrics 1

Cancel **Submit**

5. Change the default from No to **Yes (With Rubric Scores)** from the Show Rubric to Students heading.

Add Rubric ▾

Name	Type	Date Last Edited	Show Rubric to Students
 <b>Journal Rubric</b>	 Used for Grading	Jul 30, 2021 4:50:06 PM	 <b>Yes (With Rubric Scores)</b>

6. Click **Submit** when done.

Cancel **Submit**