IMPORT A TEST



Once you have <u>exported a test or quiz</u> in ulearn from one course you can import it into another course.

Instructions

1. From the Course Tools area of the left menu, select **Tests**, **Surveys**, **and Pools**.



2. On the Tests, Surveys, and Pools page, select Tests.



3. Select Import Test from the top of the Tests page.



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4. Click on **Browse Local Files** to locate the previously exported ulearn test file.



5. Navigate to your Downloads folder and double click the file you downloaded earlier.



6. Once attached, the test file name will be displayed. Click the **Submit** button.

TEST IMPORT		
Click Browse to locate a	file to import.	
Attach File	Browse My Computer Browse Content Collection	
Selected File	File Name	
	Test_ExportFile_Fall2020	Chapter 1.zip
	Do not attach	
Click Submit to proceed		Cancel





7. You will receive a message that the import is complete. Click the **OK** button to finalize import of the test. The test is now located in the Test, Surveys, and Pools area of the course (under Course Management on the left menu) and is ready for deployment to students.

Fest Import Complete	
The package has been processed. The log file is below. Sep 23, 2021 4:23:08 PM - [WARNING] Status: The operation import has completed.	
Thursday, September 23, 2021 4:23:08 PM EDT	
	← 0

8. Don't forget to <u>deploy the test</u> in a content area for students to take.