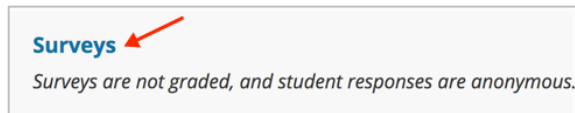


IMPORT A ULEARN SURVEY

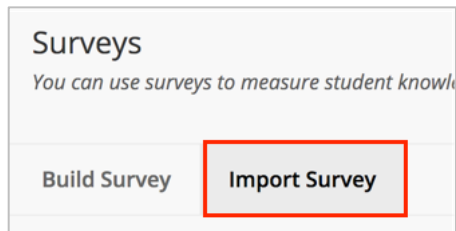
Once you have [exported a survey](#) from one course, you can import it into another.

Instructions

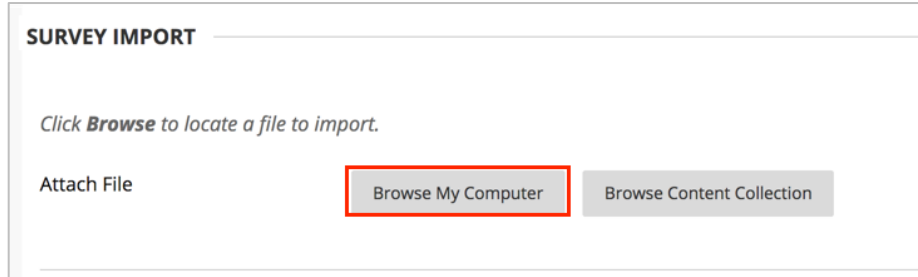
1. On the left menu, click on **Course Tools** and select **Tests, Surveys, and Pools**.
2. Click on **Surveys**



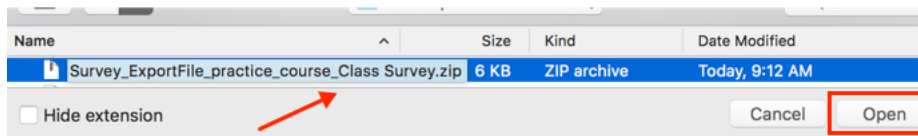
3. On the Surveys page, click **Import Survey**.



4. Click **Browse My Computer**.

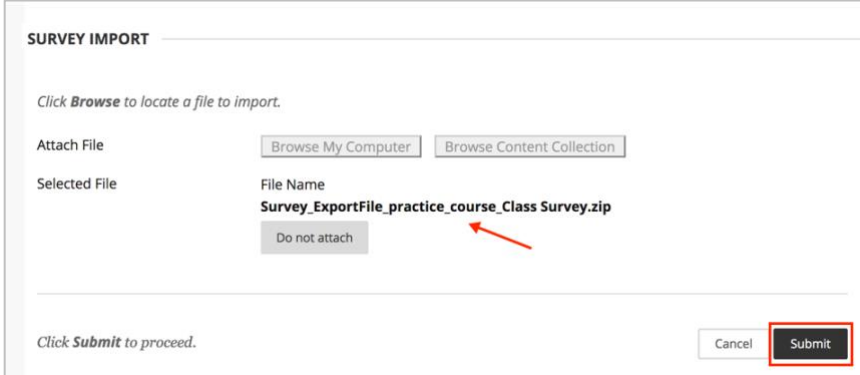


5. Locate the survey you previously downloaded. This is usually found on your computer's Downloads folder. **Click the file** to select it and then click **Open**.



6. The survey file will be listed under File Name. Click **Submit** to complete importing.

IMPORT A ULEARN SURVEY



SURVEY IMPORT

Click **Browse** to locate a file to import.

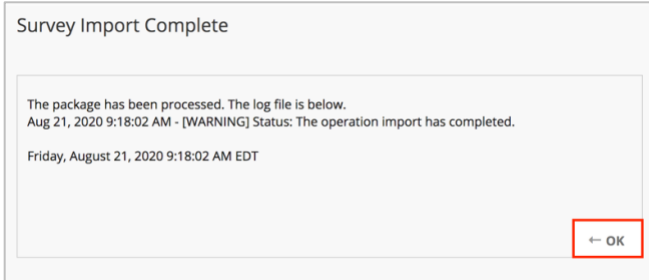
Attach File

Selected File

File Name
Survey_ExportFile_practice_course_Class Survey.zip

Click **Submit** to proceed.

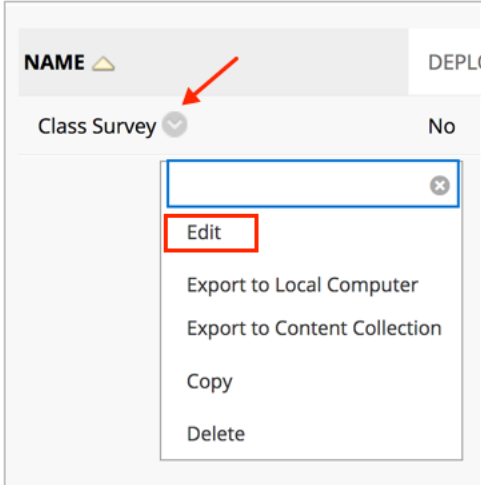
7. The Survey Import Complete is done. Click **OK**.





Survey Import Complete

The package has been processed. The log file is below.
Aug 21, 2020 9:18:02 AM - [WARNING] Status: The operation import has completed.
Friday, August 21, 2020 9:18:02 AM EDT

8. The survey has been imported and will be listed on the Survey page. If the survey needs to be edited, hover to the name of the survey and from the **down arrow** that appears, select **Edit**.



NAME 	DEPL
Class Survey 	No

- Edit
- Export to Local Computer
- Export to Content Collection
- Copy
- Delete

9. To deploy the survey to students, [view this user guide](#).