

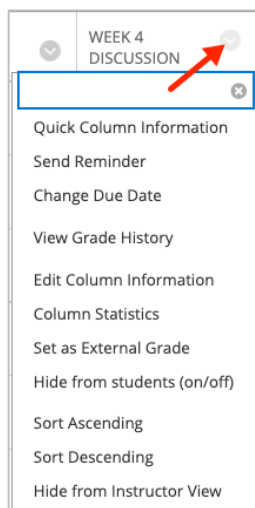
ELETE GRADE COLUMNS FOR BLOGS, DISCUSSIONS, JOURNALS, AND WIKIS

In ulearn, grade center columns associated with certain ulearn tools (blogs, discussions, journals, wikis etc.) can be deleted when their respective assignments are deleted.

Instructions

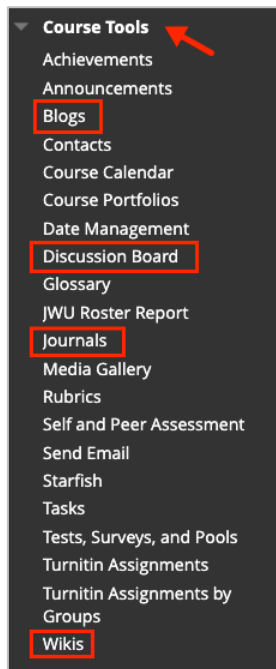
Note:

In the grade center, you will notice that there is no option to delete a grade column for a particular tool used in ulearn (see image below). You must delete the tool first so that the grade center column for the tool is deleted.

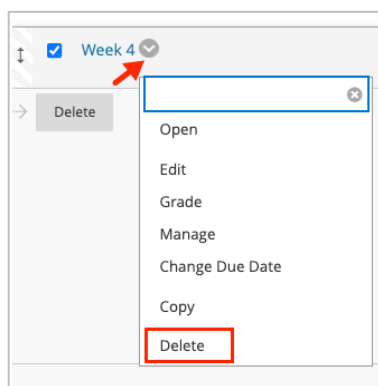


1. For blogs, wikis, journals, and discussions, go to the **Course Tools** area of the left menu. For example, if you need to delete a blog, click on **Blogs**. If you need to delete a Discussion Forum, click **Discussion Board**. If you need to delete a journal, click **Journals**. If you need to delete a Wiki, click **Wikis**.

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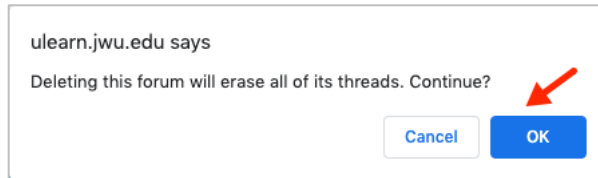


2. On the page for the tool (Blogs, Wikis, Discussions, or Journals), click the down arrow next to the tool. From the menu, select **Delete**.

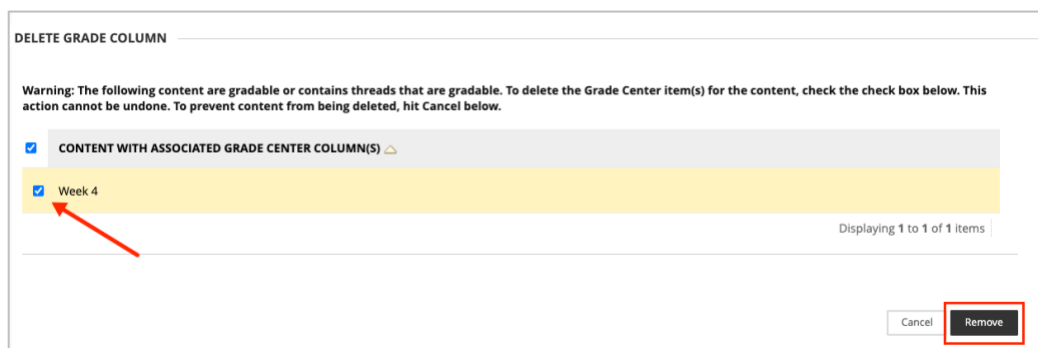


3. A message will appear for the tool you are deleting. Click **OK** to confirm.

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4. A message appears asking to delete the grade column associated with the tool. Click to **check** the box next to the tool you want deleted and then click **Remove**.



5. The tool and the grade center column associated with the tool has been deleted.

