ADD AVATAR IMAGE



An avatar is a photo other digital image that represents a user in ulearn. Your personal avatar appears throughout ulearn, including in the global navigation, notifications modules, and in journals, blogs, discussions, and wikis. Adding an avatar to your ulearn profile makes it easy for student to identify posts and entries added by you.

Instructions

1. In the top right corner of the ulearn screen, select the arrow next to your name to access the **Global Navigation Menu**.



2. Select Settings.



3. Select Personal Information.







4. On the next screen, select Personalize My Settings.

F	Personal Information
	Edit Personal Information Edit your Personal Information. Personal Information is your contact information, name, address,
	Change Password Choose a new password.
	Change Personal Settings Set language, calendar, and help text options.
	Personalize My Settings

5. Next to **Display Options**, select the option **Use custom avatar image**, then select **Browse My Computer**.

AVATAR IMAGE
Select a personal avatar to display. Note: If your administrator has enabled user profi
Display Options O Do not display avatar image
 Use custom avatar image
Attach File
Browse Local Files

6. Locate and select the image on your computer, the select **Open.**



7. To finish, select **Submit.** Your avatar image is now visible.

