Setting Statistics Tracking for an Item and Viewing Statistics Reports



Statistics Tracking provides detailed statistics on content item usage for all course users. This feature is useful to determine how many times a particular content item was viewed and exactly when it was accessed. Once it is turned on, reports can be run to determine if students have opened and accessed the syllabus or other important content in each week of the course. Item statistics are not available on items prior to tracking being enabled.

Note: Reports may take some time to run depending on the size of the file.

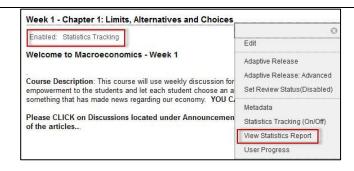
1. Setting Statistics Tracking

When creating or editing a content area or item scroll down to **Standard Options.** Click **Yes** to Track Number of Views. When you are done, click **Submit**.



2. Running a Report

Go to the content folder or item that has Statistics Tracking enabled. Click on the chevron arrow and click **View Statistics Report**.

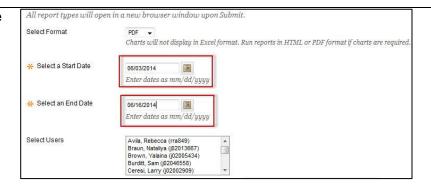


3. Click Run.



- 4. Select the dates to **start** and **end** the report. Report options:
 - Report will run for all students in the class without any names selected.
 - Single Student: Select one student's name.
 - Multiple Students: Use the Ctrl key to select a group of student names.

Click **Submit** to run the report.



Note: Reports display three sections of data:

Access by Date

Access by Hour of the Day

Access by Day of the Week

Access information for system guests and un-enrolled users (previously enrolled users who were removed from the course) is displayed under the Guest user.

If a user is un-enrolled and then re-enrolled, only statistics since the re-enrollment are kept.

For additional help please contact the Online Education team at onlinehelp@jwu.edu or (401) 598-4429.

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