

# Setting Statistics Tracking for an Item and Viewing Statistics Reports



Statistics Tracking provides detailed statistics on content item usage for all course users. This feature is useful to determine how many times a particular content item was viewed and exactly when it was accessed. Once it is turned on, reports can be run to determine if students have opened and accessed the syllabus or other important content in each week of the course. Item statistics are not available on items prior to tracking being enabled.

**Note:** Reports may take some time to run depending on the size of the file.

## 1. Setting Statistics Tracking

When creating or editing a content area or item scroll down to **Standard Options**. Click **Yes** to Track Number of Views. When you are done, click **Submit**.

STANDARD OPTIONS

Permit Users to View this Content  Yes  No

Track Number of Views  Yes  No

Select Date and Time Restrictions  Display After 05/25/2014 01:00 AM

Display Until

## 2. Running a Report

Go to the content folder or item that has Statistics Tracking enabled. Click on the chevron arrow and click **View Statistics Report**.

Week 1 - Chapter 1: Limits, Alternatives and Choices

Enabled: Statistics Tracking

Welcome to Macroeconomics - Week 1

Course Description: This course will use weekly discussion for empowerment to the students and let each student choose an a something that has made news regarding our economy. YOU C

Please CLICK on Discussions located under Announcemen of the articles...

View Statistics Report

## 3. Click Run.

Content Usage Statistics

This report displays U

Last Run: Wednesd

Run

## 4. Select the dates to start and end the report. Report options:

- Report will run for **all students** in the class without any names selected.
- Single Student: Select one **student's name**.
- Multiple Students: Use the **Ctrl** key to select a group of **student names**.

Click **Submit** to run the report.

All report types will open in a new browser window upon Submit.

Select Format PDF

Select a Start Date 06/03/2014

Select an End Date 06/16/2014

Select Users Avila, Rebecca (rra849) Braun, Nataliya (j02013667) Brown, Yalaina (j02005434) Burditt, Sam (j02046558) Ceresi, Larry (j02002909)

**Note:** Reports display three sections of data:

- Access by Date
- Access by Hour of the Day
- Access by Day of the Week

Access information for system guests and un-enrolled users (previously enrolled users who were removed from the course) is displayed under the Guest user.

If a user is un-enrolled and then re-enrolled, only statistics since the re-enrollment are kept.

For additional help please contact the Online Education team at [onlinehelp@jwu.edu](mailto:onlinehelp@jwu.edu) or (401) 598-4429.