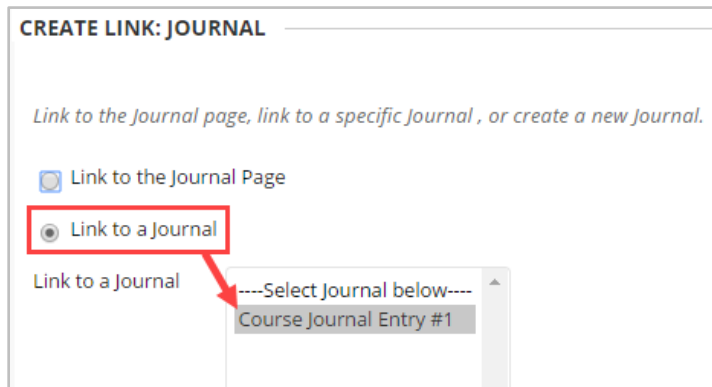


LINK A JOURNAL

Instructors can create a journal in their ulearn course. Students can use this tool for self-reflection and analysis. Linking journals is necessary in order for students to access them.

Instructions

1. To provide students access to the journal, select **Link to a Journal** and highlight the journal activity from the list.



CREATE LINK: JOURNAL

Link to the Journal page, link to a specific Journal , or create a new Journal.

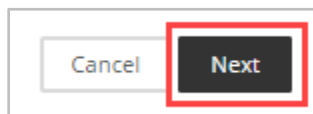
Link to the Journal Page

Link to a Journal

Link to a Journal ----Select Journal below----

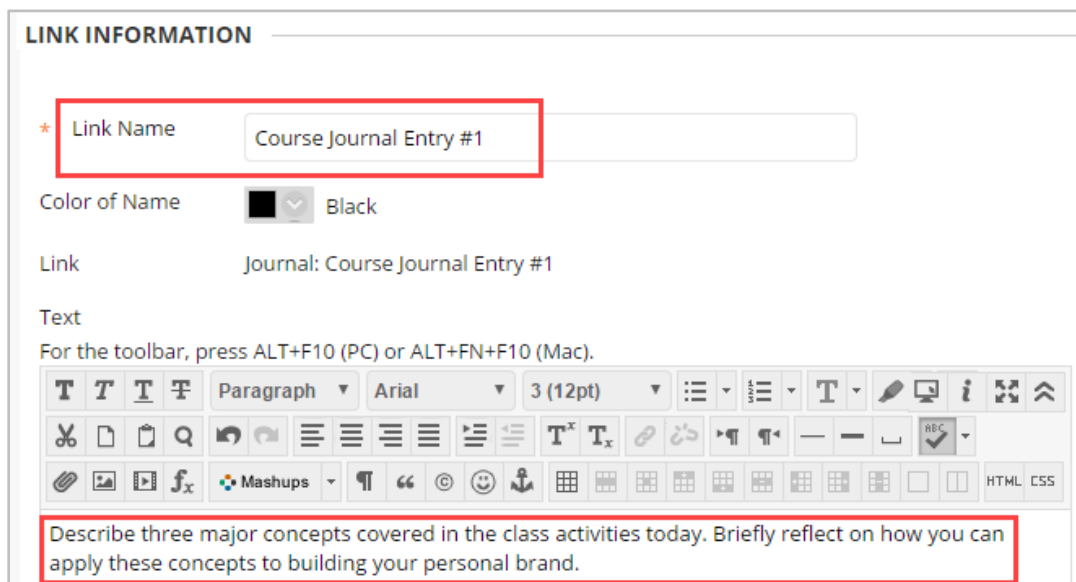
Course Journal Entry #1

2. Click **Next**.



Cancel **Next**

3. Enter the journal **Link Name** and enter instructions into the text box provided.



LINK INFORMATION

* Link Name

Color of Name Black

Link

Text

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

LINK A JOURNAL

4. Enable **link availability** and **tracking** if preferred. Enable **Date Restrictions** by checking box and entering date and time.

JOURNAL AVAILABILITY

Journal Availability Yes No

JOURNAL DATE AND TIME RESTRICTIONS

Limit Availability Display After 06/29/2017 06:00 PM

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until 07/06/2017 06:00 PM

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

5. Click **Submit**.

Cancel **Submit**