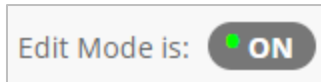


FIXING BROKEN WEBPAGE LINKS

Broken web links occur when URLs for websites change, making it difficult for students to access the information they need. Links should be checked every term and fixed if they are broken. Links to web pages may be in your course as Web Links or as links embedded in content items.

Instructions

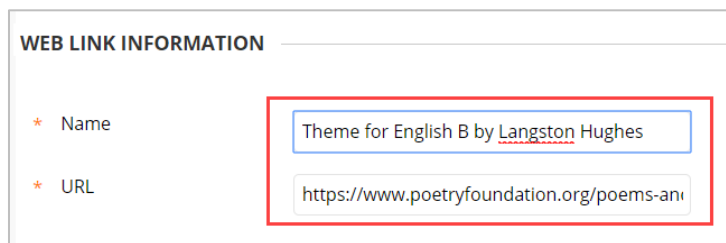
1. Make sure Edit **Mode** is set to ON.



2. Go to the content area with a broken link. Click the down arrow and select **Edit**.

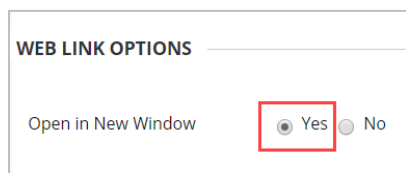


3. Replace the incorrect URL with the correct URL. Change the name of the web link, if necessary.



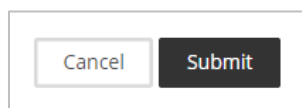
WEB LINK INFORMATION	
* Name	Theme for English B by Langston Hughes
* URL	https://www.poetryfoundation.org/poems-an

4. Under the Web Link Options, double check that “Open in New Window” is set to **Yes**.



WEB LINK OPTIONS	
Open in New Window	<input checked="" type="radio"/> Yes <input type="radio"/> No

5. Click **Submit**.

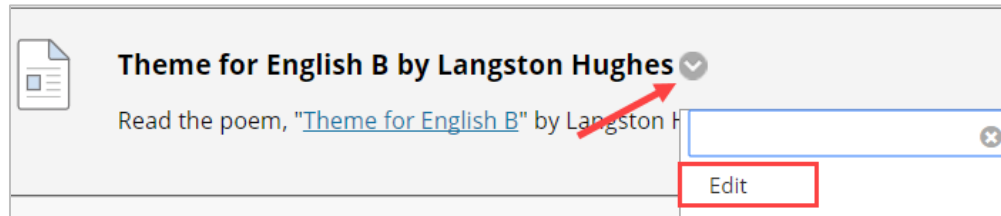


Cancel	Submit
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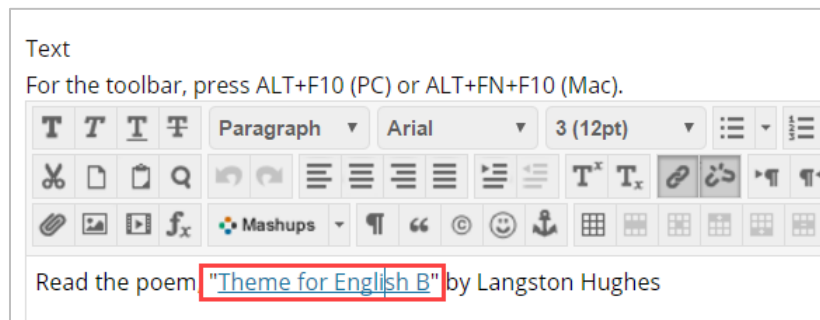
FIXING BROKEN WEBPAGE LINKS

Fixing Web Links within Content Items

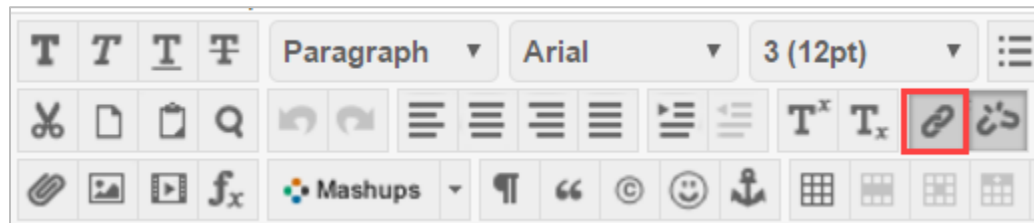
1. Go to the content area with a broken link and click on the down arrow and select **Edit**.



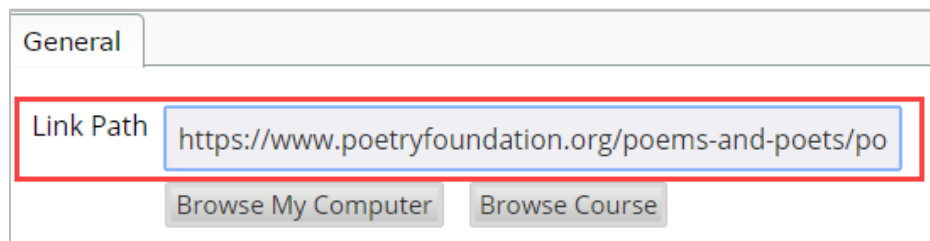
2. Click the **link** that is broken within the edit box.



3. Click the **link icon** from the text editor (second row).



4. From the popup window, replace the incorrect URL with the **correct URL**.



FIXING BROKEN WEBPAGE LINKS

5. Set **Target** to open in a new window.

Target	Open in New Window (_blank) ▼
Title	
Class	-- Not Set -- ▼

6. Click **Update**.

Cancel	Update
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7. Click **Submit**.

Cancel	Submit
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