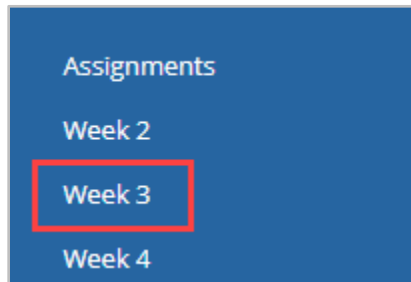


CREATE A WEB LINK

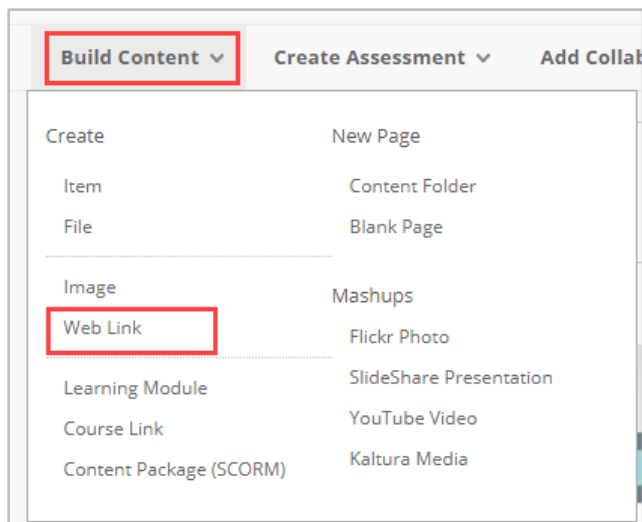
A web link allows you to link to a website from within your ulearn site.

Instructions

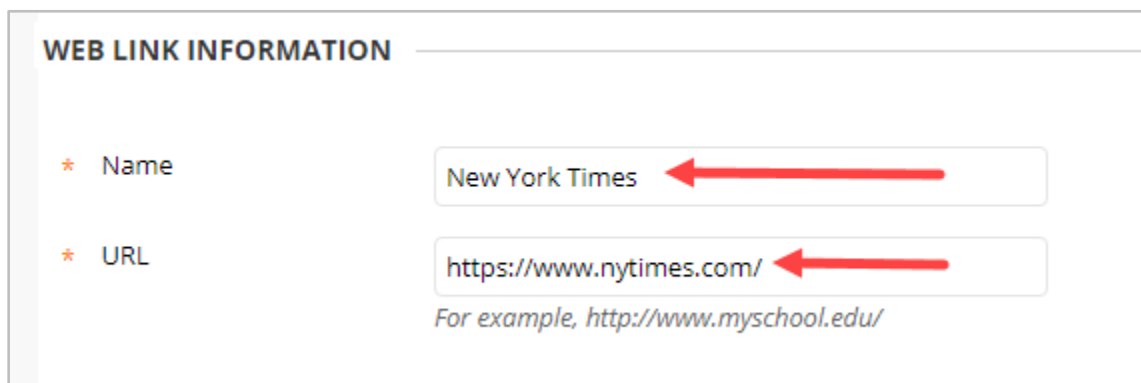
1. **Navigate** to the Content Area where you would like to add a Web Link.



2. **Hover** over Build Content and **select** Web Link.



3. **Enter** a name for the Web Link, as well as the URL.



WEB LINK INFORMATION

* Name ←

* URL ←

For example, <http://www.myschool.edu/>

CREATE A WEB LINK



4. If desired, **Add** a link description in the text box, attach files or course links, and set any restrictions you wish.



STANDARD OPTIONS

Permit Users to View this Content Yes No

Track Number of Views Yes No

Select Date and Time Restrictions

Display After  
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until  
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

5. It is recommended that you keep the **Web Link Option** set to Yes. Opening the link in a new window will ensure that student access to the ulearn site will not be interrupted.

WEB LINK OPTIONS

Open in New Window Yes No

6. Click Submit.