JOHNSON & WALES UNIVERSITY

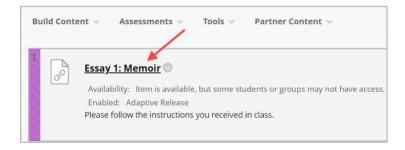
EDIT A TURNITIN ASSIGNMENT

In Turnitin you are required to make edits in two different places — the Turnitin interface (for advanced options) and the ulearn content area (for the basics such as name, grade, visibility, and due dates). For making Turnitin edits after a course has been copied, please visit this user guide.

Instructions

Editing an assignment in the Turnitin interface

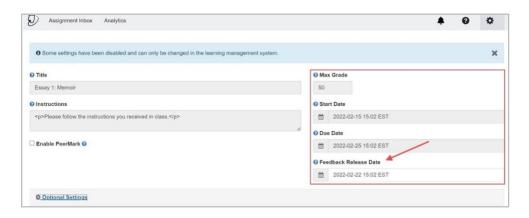
 Go to the <u>content area</u> or folder and click on the **Turnitin assignment link** previously created.



2. On the Turnitin page, click the **gear** icon on the upper right corner of the page to access the Settings.



3. You will see a general edit page here, but you have very limited capabilities (i.e., you can only change the feedback release date for the assignment).



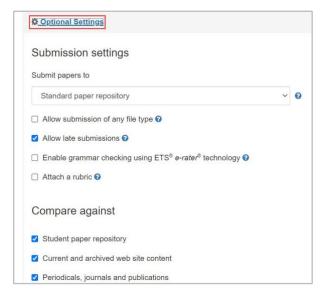


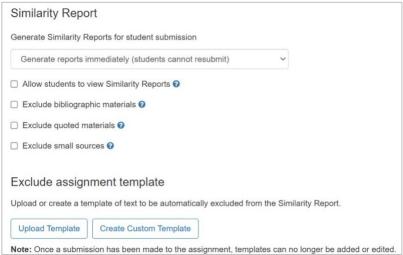


In order to change the maximum grade, assignment release date, and the due date, you have to go to the assignment area in ulearn (<u>more on this process later in the guide</u>).

To edit the Turnitin start date and/or time, click here for more information.

4. To access advanced editing options, scroll down and click Optional Settings.





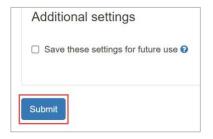
The similarity report options include student access and exclusion filters, and you can also upload or create a template for students to use for the assignment. The similarity report excludes the template's language from its analysis.



Note:

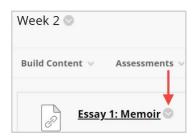
Once students submit a <u>template-based assignment</u>, you cannot edit the existing template or add a new one to that specific assignment.

5. Before you finish, you have the option to save your settings for future use. Make sure to click **Submit** before leaving the page.

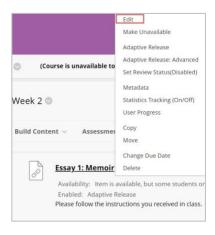


Editing a Turnitin Assignment in a ulearn content area

1. Go to the content area or folder and click the down arrow next to the assignment.



2. When the menu opens, click Edit.

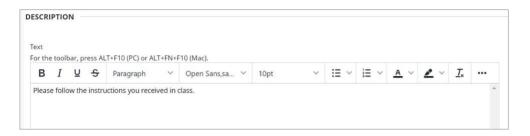


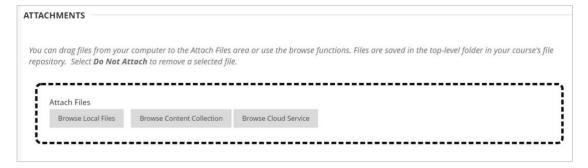


3. Go through the content editor and make any necessary changes.



You can edit the assignment description, attach files, etc.



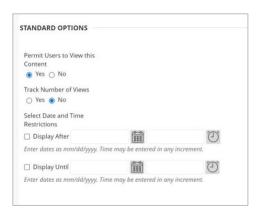


Note:

Edits you make here will automatically apply to the assignment displayed in the Turnitin interface.



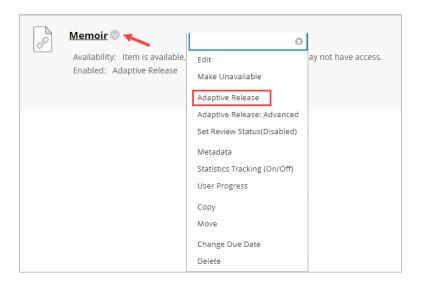
If needed, you can edit the display dates for the assignment.



4. Remember to click **Submit** before leaving the page.

Editing a Turnitin Assignment start date

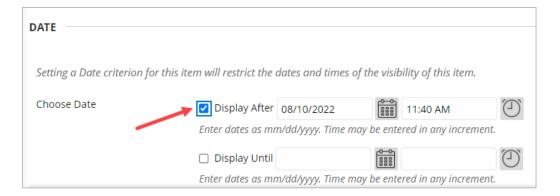
1. Click the **down arrow** next to the name of the Turnitin assignment and choose **Adaptive Release** from the menu.



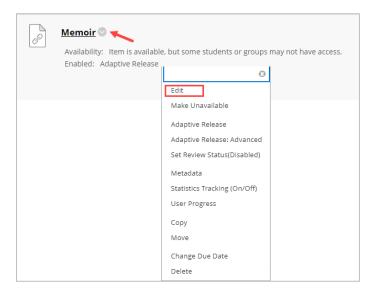
2. **Uncheck the box** next to the Display After Date that is listed.





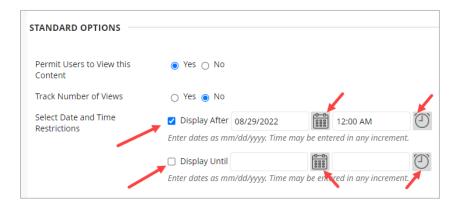


- 3. When done, scroll to the end of the page and click **Submit**. Proceed to the following steps if you need to set a *specific date or dates* for the assignment to be available to students.
- 4. Return back to the down arrow of the Turnitin assignment and choose **Edit** from the menu.



5. To set a specific availability date or until date or to restrict the window for when the Turnitin assignment will become available/unavailable, click the box for the Display After and/or Display Until date and enter the date and time in the respective boxes.





6. When done, click **Submit**.

