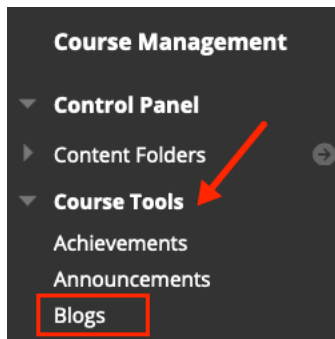


EDIT BLOG SETTINGS

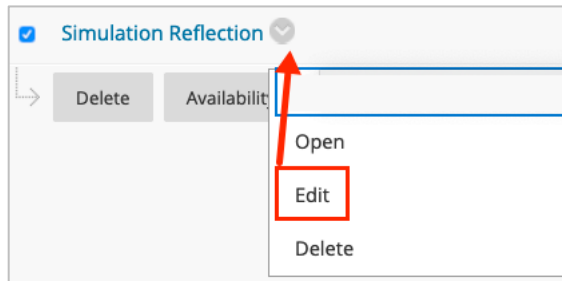
In ulearn, once a [blog has been created](#), instructors can make changes to the blog settings. The most common reasons to edit the blog settings is to set a due date and/or change grade settings (such as adding points so a grade column will be created for the blog).

Instructions

1. Select **Course Tools** from the left menu and select **Blogs**.



2. Locate the blog within the list of names and click the down arrow next to it. Select **Edit** from the menu.



3. Make any necessary changes on the page (blog name, instructions, participation, grade settings, due date, etc.).

EDIT BLOG SETTINGS

BLOG PARTICIPATION

Blog Type Individual to All Students Course
 Allow Anonymous Comments

BLOG SETTINGS

Index Entries Monthly
Indexing will organize entries by the chosen time-frame.
 Weekly

Allow Users to Edit and Delete Entries
 Allow Users to Delete Comments

GRADE SETTINGS

If a Due Date is set, submissions are accepted after this date, but are marked late.

Grade Blog No grading
 Grade : Points possible : 100

Show participants in "needs grading" status ⚠ after every 1 Entries

Due Date
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Associated Rubrics

4. Click **Submit** when done.