

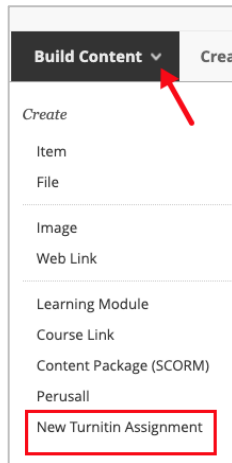
# ADD A TURNITIN ASSIGNMENT

Follow the steps listed for creating a Turnitin Assignment in a ulearn course.

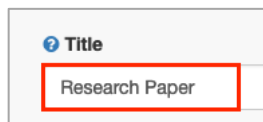
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## Instructions

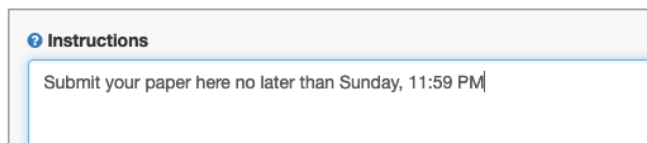
1. Navigate to the [content area](#) or folder where you want to add a Turnitin Assignment.
2. Click on the **Build Content** menu and then select **New Turnitin Assignment**.



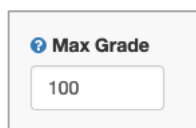
3. Type an **assignment title** in the box under Title.



4. Add **Instructions** in the Instructions box.



5. Add **points** in the Max Grade box.



## ADD A TURNITIN ASSIGNMENT

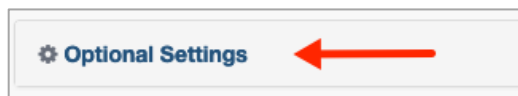
6. Enter a **Start Date and time** (when the assignment is available to students) and a **Due Date and time**. Also, enter a **Feedback Release Date and time**, a date/time when you expect any grades and feedback you leave via Grademark should be available to students.

<b>Start Date</b>	2022-04-17 00:00 EDT
<b>Due Date</b>	2022-05-01 22:59 EDT
<b>Feedback Release Date</b>	2022-05-02 12:00 EDT

### Note:

Please note that the system uses a 24 hour clock. For example, midnight is 00:00, Noon is 12:00 and end of day is 23:59. [Visit this guide to convert to a 24 hour clock format.](#)

7. Click on **Optional Settings**.



8. Under the Submit papers to option, ensure that **Standard paper repository** is the default. Leave the option unchecked for “allow submissions of any file type”.

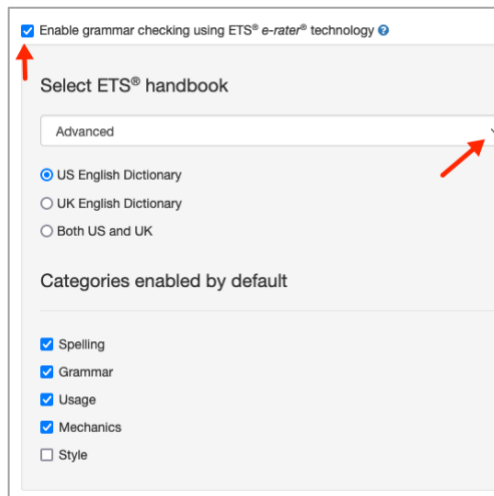
<b>Submission settings</b>	
Submit papers to	
Standard paper repository	
<input type="checkbox"/> Allow submission of any file type	


9. Decide if you wish to allow assignments after the due date. If yes, **check the box** for “Allow late submissions”. Turnitin will mark them late in the Turnitin Assignment Inbox. If you do not wish to accept late submission, do not check the box.

## ADD A TURNITIN ASSIGNMENT


Allow late submissions 


10. Turnitin can check for grammar, spelling, usage, mechanics, and style. Check off your desired options, including which ETS handbook (advanced is the default but can be changed by hovering over to the menu).



Enable grammar checking using ETS® e-rater® technology 

Select ETS® handbook

Advanced 

US English Dictionary 

UK English Dictionary

Both US and UK

Categories enabled by default

Spelling

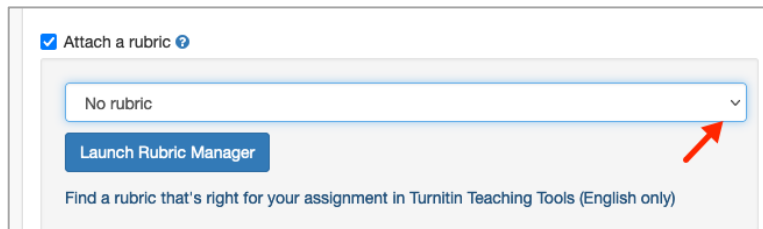
Grammar


Usage


Mechanics


Style

11. You can check the box to attach an existing rubric if desired. You can also launch the rubric manager to create a new Turnitin rubric.



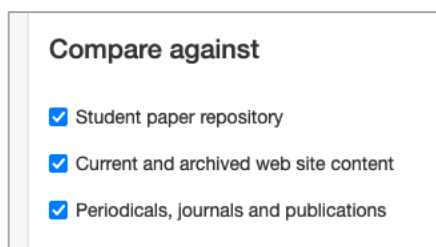
Attach a rubric 

No rubric 

[Launch Rubric Manager](#) 

Find a rubric that's right for your assignment in Turnitin Teaching Tools (English only)

12. In the Compare against menu, choose your desired options. It is common to check all the options.



**Compare against**

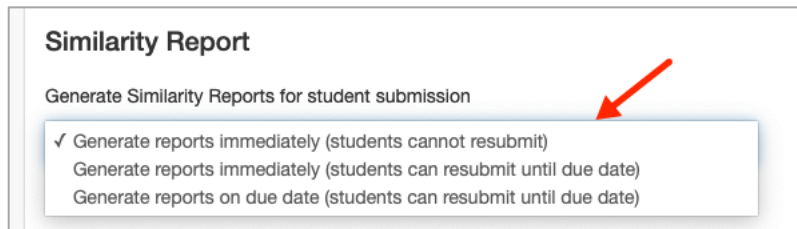
Student paper repository

Current and archived web site content

Periodicals, journals and publications

## ADD A TURNITIN ASSIGNMENT

13. In the Similarity Report section, choose your desired option:
- Generate reports immediately (students cannot resubmit)** – students can submit once to the assignment and a Similarity Report will be produced immediately
  - Generate reports immediately (students can resubmit until due date)** – students can submit multiple times to the assignment and receive a new Similarity Report. After 3 resubmissions, they will need to wait 24 hours after a resubmission to see a new report
  - Generate reports on due date (students can resubmit until due date)** – a similarity report will be generated after the due date of the assignment has passed

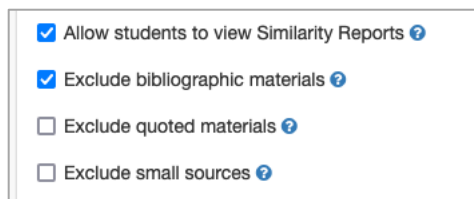


**Similarity Report**

Generate Similarity Reports for student submission

- Generate reports immediately (students cannot resubmit)
- Generate reports immediately (students can resubmit until due date)
- Generate reports on due date (students can resubmit until due date)

14. Check your desired options, including whether you want to allow students to view Similarity Reports (check is recommended), Exclude bibliographic materials, Exclude quoted materials, and Exclude small sources. Click the ? to learn more about each option.



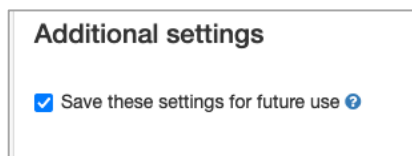
Allow students to view Similarity Reports ?

Exclude bibliographic materials ?

Exclude quoted materials ?

Exclude small sources ?

15. **Check the box** under Additional Settings if you would like to save these options as defaults for future Turnitin assignments.

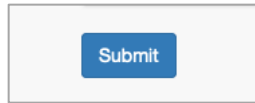


**Additional settings**

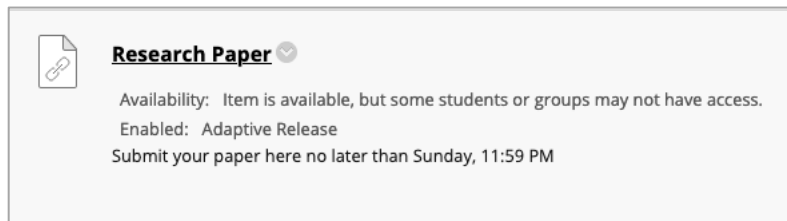
Save these settings for future use ?

16. When done, click **Submit**.

# ADD A TURNITIN ASSIGNMENT



17. The Turnitin Assignment now appears in the content area.



18. To edit the name, points, due date, description, and availability of the Turnitin assignment, click on the **down arrow** next to the assignment title and select **Edit**. The appropriate changes can be made and when done, click **Submit**.

For more information on editing the settings for a Turnitin assignment, see [this user guide](#).

