TEST AVAILABILITY EXCEPTIONS

Test Availability Exceptions allows you to change the amount of time or availability for a portion of your class. This feature can be used to accommodate students who need extra time to take a test. Settings changed here override those set in the Test Options area for the selected student.

Instructions

1. Go to the content area with a Test. Click the down arrow next to the test and select Edit the Test Options.

2. Scroll down to the Test Availability Exceptions and click Add User or Group.
3. **Check** the box next to the student or students who require exceptions and select **Submit**.

4. The students’ name displays under Test Availability Exceptions. Set the **Attempts**, and **Availability** and then click **Submit**.
5. A success message displays at the top of the page indicating the test options were edited.

Success: English Quiz Options Edited.