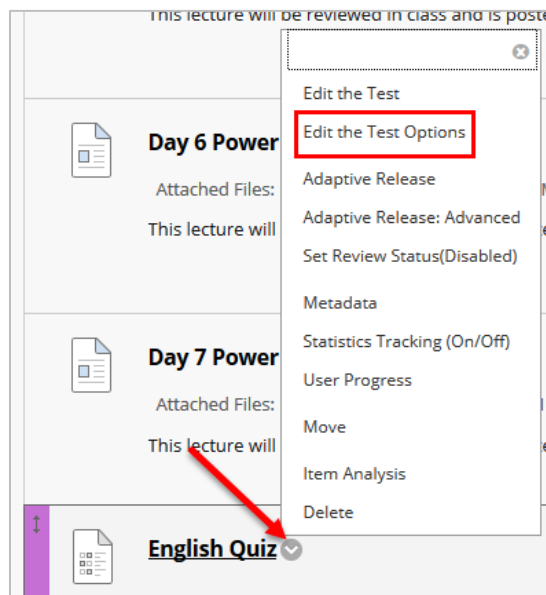


TEST AVAILABILITY EXCEPTIONS

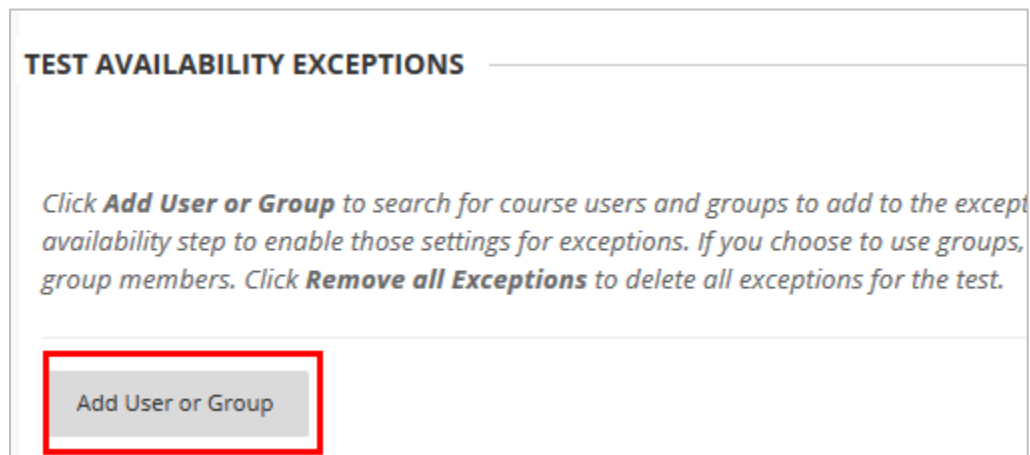
Test Availability Exceptions allows you to change the amount of time or availability for a portion of your class. This feature can be used to accommodate students who need extra time to take a test. Settings changed here override those set in the Test Options area for the selected student.

Instructions

1. Go to the content area with a **Test**. Click the down arrow next to the test and select **Edit the Test Options**.

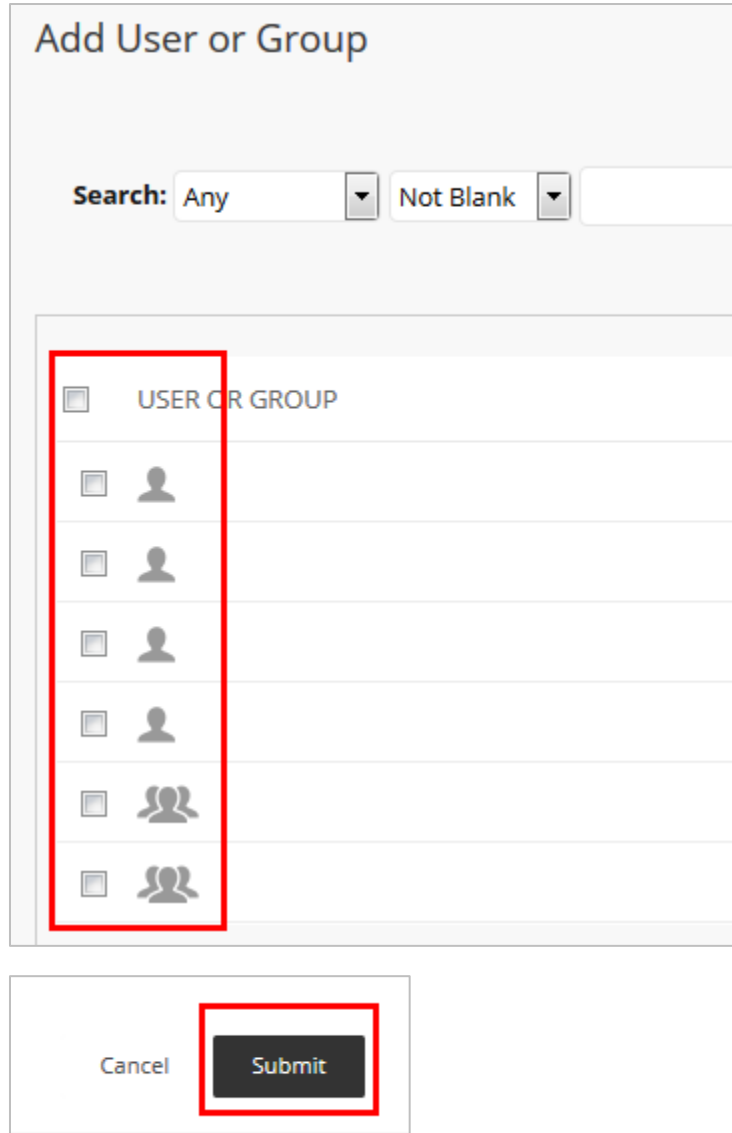


2. Scroll down to the **Test Availability Exceptions** and click **Add User or Group**.



TEST AVAILABILITY EXCEPTIONS

3. **Check** the box next to the student or students who require exceptions and select **Submit**.



Add User or Group

Search: Any Not Blank



<input type="checkbox"/>	USER OR GROUP
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

Cancel **Submit**

4. The students' name displays under Test Availability Exceptions. Set the **Attempts**, and **Availability** and then click **Submit**.

TEST AVAILABILITY EXCEPTIONS

Add User or Group Remove All Exceptions

NAME	ATTEMPTS	AVAILABILITY
 Mary Sky-Student	<div style="border: 1px solid red; padding: 2px;">Unlimited Attempts Single Attempt Multiple Attempts Unlimited Attempts</div>	<div style="border: 1px solid red; padding: 2px;"></div>
DUE DATE		

Cancel

Submit

5. A success message displays at the top of the page indicating the test options were edited.

