

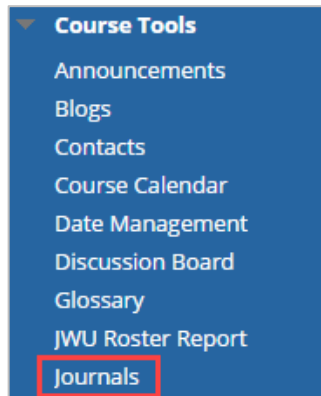
# EDIT A JOURNAL

Once a journal has been created, Instructors can change the journal information and settings as necessary.

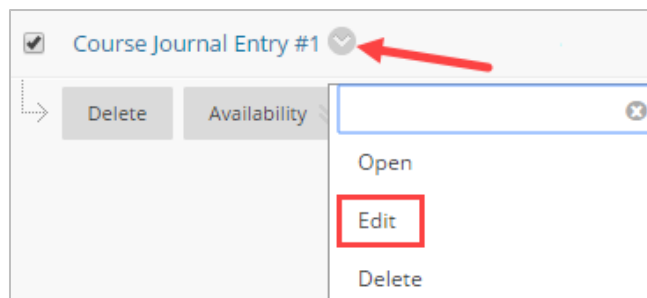
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## Instructions

1. Select **Course Tools** from the left menu and select **Journal**.



2. Locate the journal within the list and click the down arrow next to it. Select **Edit** from the menu.



3. Make any changes in the journal settings (i.e, availability, indexing, grading, etc.) and click **Submit**.

