

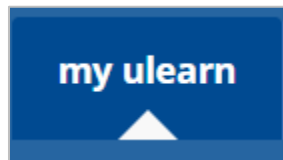
## CHANGE MY COURSES DISPLAY

Over time, an instructor's list of courses can accumulate in ulearn. It is helpful to reorganize and customize the display of courses in a meaningful way so that it's easier to distinguish one course site from another.

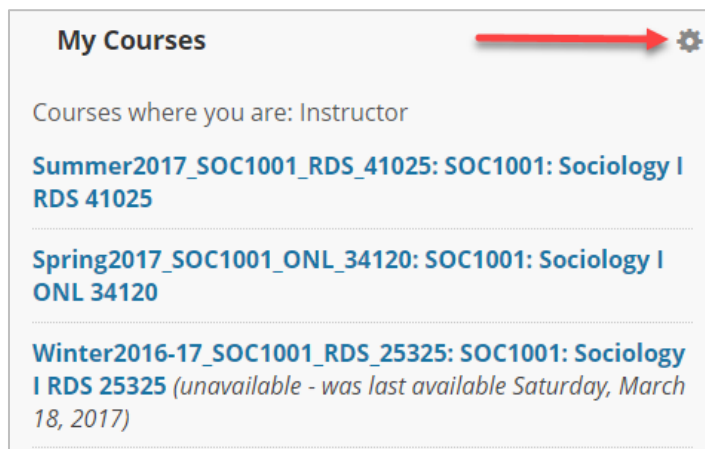
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### Instructions

1. In ulearn, click the **my ulearn** tab at the top right hand corner of the page.



2. This section may at times display past, present, or future courses assigned to you. To change the display in **My Courses**, click the **wheel icon** at the top right corner.



#### Note:

Courses from past terms are accessible for only 21 days after the term ends. This allows students to view final grades or finish incomplete assignments.

Email [ulearnhelp@jwu.edu](mailto:ulearnhelp@jwu.edu) or call 401.598.2778 to request an expired course site to be reactivated.

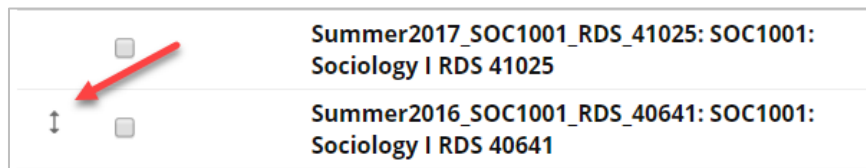
3. Select the display attribute(s) you wish to see in the "My Courses" module.

# CHANGE MY COURSES DISPLAY

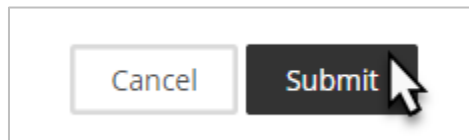
**Courses you are teaching:**

↑↓	Select All/Unselect All	Course	Course Name	Course ID	Instructors	Announcements
	<input type="checkbox"/>	Summer2017_SOC1001_RDS_41025: SOC1001: Sociology I RDS 41025	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	Summer2016_SOC1001_RDS_40641: SOC1001: Sociology I RDS 40641	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	Spring2017_SOC1001_ONL_34120: SOC1001: Sociology I ONL 34120	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	Winter2016-17_SOC1001_RDS_25325: SOC1001: Sociology I RDS 25325	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	Winter2016-17_SOC1001_PJ_23532: SOC1001: Sociology I PJ 23532	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	Spring2016_SOC1001_PG_32643: SOC1001: Sociology I PG 32643	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. On the same screen, hovering the mouse over the up/down arrows on the left side allows you to reorganize your course list by dragging courses to desired location.



5. Click Submit to save your changes.



**Note:**

Removing or hiding courses by deselecting them from My Courses does not permanently remove them from the system. This action only removes courses from the view in the My Courses module.